

**University of Alaska Southeast**  
**Teaching, Learning & Technology Roundtable (TLTR )**  
**Agenda – December 17, 2020**

1. Call to Order
2. Announcements/Additions to the Agenda
3. Review and approval of October & 11/19/20 meeting notes/minutes
4. Zoom Recommendation & Memo (Jonas)
  - a. Senate approved the recommendation & revised memo at the December meeting
  - b. Enabled Zoom Chat: UNAC has obtained a legal opinion from Jermain, Dunnagan & Owens in Anchorage regarding the use of Zoom Chat in the classroom. Given the direct connection to faculty working conditions, the increase of web conferencing platforms in the COVID environment, and a lack of related case law, our attorney has suggested that faculty consider putting something like the following in course syllabi:
  - c. “Please be advised that during live video sessions, comments or questions in the chat may not be seen or responded to by the instructor. Students requiring assistance should contact the instructor directly via [member’s preferred mode of contact].”
5. UAA/Statewide Accessibility Software Memo update (John)
6. Proctoring Service request for NatSciences-Respondus (Marnie)
7. Blackboard SaaS Testing (John)
8. IT/Helpdesk Update (Cody)
9. CELT (Kaia)
10. Other Business
  - a. Revisit TLTR Charge (Subcommittee) Jonas will recruit an ad-hoc committee to work on this in early 2021.