

**University of Alaska Southeast
Teaching, Learning, & Technology Roundtable (TLTR)
Agenda – March 1, 2017**

**Chancellors Conference Room
1:00-2:00 PM**

**Toll-free number: 866-832-7806
On UAS Campus: 796-6677
Participant PIN: 8955736**

1. Call to order 1:03pm by Kimberley Schulte, Chairing the Meeting Today

Roll call: in Juneau: Cody Bennett, Michael Ciri, Maureen O'Halloran, Jennifer Ward, Glenn Wright, Susan Kendig, Tim Powers, Robin Gilcrist; in Sitka: Jill Hanson, Marnie Chapman, in Ketchikan: Ann Spehar, Wendy Miles, Kimberly Schulte

2. Minutes from February 1st meeting

Item 5 misspelling, Glenn moves, Maureen seconded, correction offered: Safe Assign Option 3 – option disabled, effectively unchecked, student universal database submission turned OFF for all students, Minutes Approved.

3. IT/Helpdesk Update: (Cody Bennett)

Course Browse functionality in Blackboard is now available. Please take a look and review the tool. It runs too slow so IT is still working on that. You need to add the module first. See Cody's email for the details. When ready for students, UA Southeast affiliates, tab would be changed to use our new course browse.

Tool will only be enabled for UAS, but could be used by UAA and UAF if they'd like to.

- Discussion about the tool capabilities and what classes are offered with the tool when a student searches. Based on the role of the student UAS campus location and e-learning courses.
- A Thank You to IT for their great work in getting “something” working for this tool by this meeting!
- Suggestion that we get the tool working with the same capability as the UAS Online course search tool.

- Suggestion that we draft a statement for the goal/scope of the search tool. Motion to make a Broad statement, seconded, discussion that the tool adding UAF and UAA classes would not be useful for many of our students. Motion rescinded.
- Members of TLTR can test this tool and give feedback at the next meeting. We will discuss this topic at our next meeting.

4. CELT Update: (Maureen)

- Maureen and Megan are working with Colin on a CELT website update
- CELT is in library room 103 and they are exploring ways of furnishing to make it a model for active learning environments. Meeting with Michael Ciri will happen to explore funding for the possibilities.
- Events coming up through CELT:
 - March 24 Creating a Culture of Assessment (the Provost's office sent faculty to a conference on assessment of GERs, and they will be doing a workshops based on what they learned)
 - March 30 Lee Graham is going to give a talk on multi-access tools and retention
 - TBD Jonas Lamb is going to lead a session discussing OER / Open Textbooks

5. Safe Assign Options

- The Options – TLTR should make a recommendation to the Senate.
- Global Database Off= “internet”, ProQuest, All UA;
- Global Database ON=will be checked against the global database. There's a checkbox for “submit my work to the global database”
- Either hide the prompt or adopt better clearer language that it is entirely optional.
- Motion that we have IT propose some new wording to use by the check box and TLTR will wordsmith. We will then make the recommendation to Faculty Senate that IT move forward with our suggested wording.

6. Quality Matters

- Where do we go from here?

Five UAS faculty have participated with Improving Your Online Course (IYOC) online QM course through the Alaska wide QM consortium. Beginning March 24 they will be giving another online course Applying the Quality Matters Rubric (APPQMR), the first step on becoming a certified QM trainer. Both the IYOC and APPQMR online courses will be offered in late May/early June. At this time CELT is covering the administrative fees for these courses and the facilitators at UAA and UAF are not charging any other fees.

7. Upcoming agenda items:

- IT updates – Cody is asking for feedback on what exactly he should be reporting to this group. He can run through the gamut of everything and go from there.

8. Adjourn

- Motioned and seconded. We ended the meeting @ 1:58pm.

Next Meeting Dates: