Regional TLTR Minutes
September 17, 2020

Regional TLTR members present: Susie Feero, Kimberly Matsuura, Cody Bennett, Virgil Fredenberg, Cody Bennett. Jonas Lamb, Kaia Hendrickson, Kasia Polanska, Marnie Chapman, Paul Bahna, Paulette Schirmer, and Robin Gilcrist. Absent John Ingman.

Minutes from April 16, 2020 meeting: Approved

Co-Chair Selection: Faculty representative possibilities – Susie Feero, Paul Bahna, Jonas Lamb, Marnie Chapman and the staff representatives is very slim due to not many staff members in the committee, John Ingman or Kimberly Matsuura. Kimberly has been a co-chair since 2011.

Technology Update: (Cody Bennett)
- Proposal forwarded to UAS this summer concerning moving Blackboard to the cloud. Copied below is the formal charge from the University CIOs to proceed with this effort, contingent on successful testing and a "sign off" by each university. Mona and Cody will be engaging with the UAS regional Blackboard Implementation Team and the regional Teaching Learning and Technology Roundtable. We will make sure to keep you informed of the progress on this as it moves forward (or does not). As a reminder, here are the points we were provided in July: OIT has been successful in obtaining concessions from the company which will allow UA to avoid cost increases for the next few years. They believe they can execute the switch over relatively seamlessly over the winter break. They believe that the change of system would not be notable to the faculty. All existing course content would be carried over. UAS IT can continue to provide the value-added functionality we provide faculty today. Such a change will, in theory, avoid annual outages for maintenance and upgrades. Access to accessibility features and hopefully avoid the beginning of semester outages.
- Discussion of moving from Blackboard to Canvas. UAF eLearning is leading a "pilot" where they are having a bunch of faculty start using Canvas. We have held off in Southeast with the notion that we should have an internal discussion of what we feel are the critical requirements prior to having folks just start test driving things. A needs assessment should be conducted on Learning Management System requirements. There is also the larger question of standardization. Should there be a mandated UA-wide standard for "one LMS to rule them all?" In the assessment we can ask do we want to match what the public is doing? For example, school districts are using Canvas, etc.
- OIT outage this weekend…
- UA's Zoom configuration changed in late July early August. The change was Zoom meetings require a passcode that was in preparation for the Fall 2020 semester. This change is meant to make users familiar with using passcodes in our environment before Zoom themselves implement the mandatory change in late September. *Zoom policy: Starting September 27, Zoom will require that all meetings have a Passcode or a Waiting Room enabled for all paid accounts. You are in control of your meeting security selections, and we have designed the options with security and ease of use in mind.*

- Discussion on doing a Zoom user survey. Due to complaints of Collaborate Ultra not working well with users who do not use Chrome.

CELT Update: (Kaia Hendrickson)
- Update on Regional Instructional Designer position is stalled and may end up in a failed search again. In the meantime, at the beginning of the semester Kaia fielded emails and referred them to the John Ignman, Kimberly Matsuura and Susie Feero when she could not assist them on her own.
- Kaia led a Trauma-Informed Teaching Practices workshop on September 4. She discussed how trauma can impact the brain's ability to learn and gain some practical strategies for how to help mitigate trauma for students and make your classroom (in person or online) a safe and welcoming space.
- University of Alaska Southeast faculty, staff, and administrators now have access to Magna Commons & 20-Minute Mentor Commons. This one-year subscription is sponsored by the STEPS Program. Magna Commons offers on-demand versions of Magna's most popular Magna Online Seminars, covering a broad range of topics of interest to faculty & administrators. 20-Minute Mentor Commons offers on-demand versions of Magna's popular 20-Minute Mentor programs, covering a broad range of faculty development topics. All UAS faculty & staff are welcome to explore and view any of the online content from these two programs. CELT and STEPS will also be highlighting certain seminars throughout the year and providing time for faculty and staff to meet and discuss the content with colleagues. After completing each program, you will receive a certificate from Magna Publications. Those who participate in CELT-sponsored discussions will also receive a certificate from CELT at the end of the semester.

Zoom Recommendation
- Discussion of Zoom committee that met over the summer after the initial TLTR recommendation to use Collaborate Ultra instead of Zoom due to the FERPA concerns.
- Susie researched and found that Cornell University has helpful information about how they handle the recording concerns with FERPA. https://it.cornell.edu/zoom/zoom-recording-help. In their FERPA Compliance Guide they state this:
  - o "Zoom sessions that are initiated within Canvas, and where recordings are made to the cloud, will be FERPA compliant. The processed recordings are posted only to the Zoom cloud available through Canvas. • Recording of Zoom sessions initiated through cornell.zoom.us are not FERPA compliant as the final recordings are not strictly restricted to the class members. However, if you record to your computer and upload only to your Canvas site, the process can be FERPA compliant."

Upcoming Agenda Topics:
- TLTR Mission
- What will TLTR look like in the future
- Hypothes.is Resource Guide – Jonas
- Proctoring Considerations - Marnie

Upcoming Meeting Dates:
- October 15, 2020
- November 19, 2020