

**University of Alaska Southeast**  
**Teaching, Learning & Technology Roundtable (TLTR )**  
**meeting – October 20 2021**

Approved 11/18/21

**Attendance:** John Ingham Jr. (Co-chair), Jonas Lamb (Co-chair), Cody Bennett, Trudy Brown, Marnie Chapman, Maren Haavig, Kimberly Matsuura, Kasia Polanska, Colleen McKenna, Robin Gilcrist

1. Call to Order
2. Announcements/Additions to the Agenda
  - a. *No additions to the agenda Cody moved to approve, Robin seconded.*
3. Review and approval of [Sep 2021 meeting notes](#)
  - a. *No changes or addition to minutes. Cody moved to approve, Robin seconded.*
4. CELT (Trudy)

*Update - Kaia and Trudy working on social media, updates to the CELT website, and working with Disability Services as they roll out a new project in accessibility. In November there will be Accessibility check drop-in sessions. Providing technology workshops on a weekly basis. Worked with Caron Silkaitis on a faculty development event.*

*Sitka and Ketchikan using 3PlayMedia to help with accessibility for faculty creating video instruction. UAA is being charged \$30,000 a quarter for use of 3Play Media, based on a lack of use of the program. John worked with 3Play Media to reevaluate the fee structure since we have been using it very consistently this academic year.*

*John announced that we now have access to the Read and Write text reading program until the end of March. John asked the HelpDesk if there is any hesitation to roll out the use of Read and Write. Cody replied that they are willing to provide support, but not the training. More discussion needed between Disability Services, CELT, and HelpDesk.*

5. IT/Helpdesk Update (Cody)
  - a. *10-digit dialing starts this weekend, regionally and on campus four digit dialing available*
  - b. *Foxit is a PDF editor that can replace Acrobat Pro 11*
  - c. *Adobe Suite: May sunset date for these products. Cody is trying to determine how many users need all of the software included in the suite.*
  - d. *MFA is moving forward with most employees using it. There are a few folks authenticating super frequently. Cody is not sure if they are unaware that there is a check box that keeps the authentication active throughout the day.*
  - e. *Security Matters going on but no messages have gone out.*

- f. *Tech Fee funding down ~8%, which means there is roughly \$6000 flexible discretionary funds for updating classroom technology. Holding \$2-3000 in case of an emergency technology need arises. Marnie is curious about the tech fee distribution. Cody suggested that Michael Ciri can clarify how the tech fees are distributed.*
  - g. *Enterprise Detection and Response is like antivirus software plus applied to centrally managed computers.*
  - h. *Google Storage will be charging for storage use. A needs assessment is being developed to identify use of video storage, hosting and management through various platforms. Kaltura is now being used for video storage. There is no deadline and or timeline as of now to move to another hosting platform.*
  - i. *Jonas wants to know how a PDF editor can work alongside Adobe forms to streamline the software. Suggestion to have student services provide forms that are easier for students to use such as fillable PDFs.*
6. *TLTR Web needs updates. Jonas will review and update the membership list. Suggestion to add a subpage for Sitka and Ketchikan TLTRs.*
7. *Hypothes.is Pilot for Spring Term? <https://web.hypothes.is/education/lms/>. Jonas had a conversation with the vendor and they indicated the free pilot offer could still be in place in Spring IF we could identify an interested faculty cohort to participate. Some faculty report using Perusall (comparable tool for social annotation) and that LTI integration is currently configured with gradebook integration and has some other optimal features like text-to-speech and engagement analytics.  
Put out a call through CELT to see if there is interest in piloting Hypothes.is.  
Marnie stated that Sitka faculty are using CircleIn.  
Cody asked about what the purpose is, and the cost of the software.*
8. **Other Business**  
*John Ingman announced there is a new version of Adobe Presenter (11.5) available. John or Susie can answer questions about the new version.  
Sitka needs IT support technicians on their campuses. There is no one there to do computer re-builds etc. Paul has been working with Juneau campus IT to help fill the gap before a new technician is hired.  
Ketchikan also lacks an on campus IT technician. Faculty laptops are breaking down and loaners are being scavenged to keep work flowing. Marnie suggests that TLTR and IT services should be doing more regional planning. Cody agrees. Cody also reminds us that the Juneau IT helpdesk is able to help remotely, although currently Juneau IT is also short staffed.*

#### Tabled items

- Proctoring subcommittee (Susie), expects update at Nov Mtg
- Revisit TLTR charge subcommittee recommendations (from Sep 8 2021 meeting)